

**Potty-Training Policy and Acknowledgement**

Children enrolled in PK3, PK4 and Kindergarten at Elm Grove Lutheran School must be potty trained before attending school. It is important for parents to understand the requirement for all children to be potty-trained. Your adherence to this policy helps ensure a positive school experience for your child and the other children in their class.

**Your potty-trained child...**

- Will tell the teacher he/she needs to go to the bathroom.
- Is able to go to the bathroom (either urinating or a bowel movement) on his/her own. This includes being able to remove clothing, sitting on the toilet, wiping himself/herself, putting clothing back on, flushing the toilet, and washing and drying his/her hands.
- Is aware of the need to use the toilet without reminders from the teachers. (Teachers do make requests of the children and give reminders to try using the bathroom at various times of the day.)
- Will be in regular underwear at school (not diapers or pull-ups).

**Why do children need to be potty trained before they begin school?**

- There are strict standards for changing and disposing of wet or soiled diapers and classrooms are not equipped for diaper changing.
- When a teacher is busy changing a child who has wet or soiled clothing, it is taking away from learning time for all students and it removes one adult from the direct supervision of and interaction with the rest of the class.

It is not uncommon for a child who is fully toilet trained to have a setback when he/she is in a new environment. We do understand that accidents happen. By definition, “accidents” are unusual incidents and should happen infrequently. Teachers are aware of this and will assist the children when necessary, encouraging independence as much as possible. Please dress your child in clothing that can be undone and changed easily. Please have a complete change of clothing appropriate for the season in your child’s backpack. Parents will be notified if their child has a toileting accident.

We understand that each child arrives at this milestone differently, therefore we will allow 4 weeks from the first day of school for your child to demonstrate accomplishment of this goal. However, if the situation is not manageable within the classroom environment, we will discuss the issue with the parents and reserve the right to have a child’s attendance at school suspended for a period of time while they develop these potty-training skills.

I (we) have read and understand the policy of Elm Grove Lutheran on potty-training and will comply with those requirements.

\_\_\_\_\_  
Parent/Guardian Signature \_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian Name Printed \_\_\_\_\_/\_\_\_\_\_  
Name of Child / Grade