



REUNIFICATION INFORMATION (PLEASE PRINT CLEARLY)

Have Photo Identification out and ready to show school personnel

STUDENT NAME	GRADE	TEACHER NAME	RELATIONSHIP TO STUDENT

NAME OF PERSON PICKING UP STUDENT (PRINT ONLY) _____

ARE YOU AUTHORIZED TO PICK UP CHILD(REN) (YES OR NO) _____

SIGNATURE: _____

DOES ID MATCH THE PERSON PICKING UP THE STUDENT(S)? (YES OR NO) _____

CUT HERE-----

INSTRUCTIONS

1. PLEASE COMPLETE INFORMATION ABOVE
2. PREPARE ID (IF YOU DON'T HAVE AN ID WITH YOU, PLEASE MOVE TO THE SIDE OF LINE, IT MAY TAKE LONGER TO VERIFY IDENTITY)
3. SELECT THE CHECK IN LINE BASED UPON THE FIRST LETTER OF THE STUDENT'S LAST NAME.
4. AFTER CHECK IN, STAFF WILL SPLIT THIS CARD AND A RUNNER WILL BE SENT TO RETRIEVE THE STUDENT(S). PLEASE STEP OVER TO THE REUNIFICATION LOCATION.
5. IF THERE HAS BEEN AN INJURY OR OTHER CONCERNS, YOU MAY BE ASKED TO MEET WITH SCHOOL PERSONNEL.
6. MOST IMPORTANTLY, PLEASE BE PATIENT.

PARENT/GUARDIAN SIGN OFF

I HAVE READ AND UNDERSTAND THESE INSTRUCTIONS.

PRINT YOUR NAME: _____

SIGNATURE: _____